

Alameda County Resource Conservation District
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SPECIAL RCD BOARD MEETING ANNOUNCEMENT AND AGENDA

Wednesday, August 17, 2011 5:30 p.m. District Office, 3585 Greenville Rd., Livermore, CA

Guests are encouraged to RSVP by 11 a.m. on Wednesday, August 17th, to (925) 371-0154 ext. 113. Materials provided to the Board will be available at the RCD office the morning of the 17th.

CALL TO ORDER and PRELIMINARY ITEMS

CALL TO ORDER AND FLAG SALUTE

ROLL CALL OF THE DIRECTORS

Paul Banke, President; Directors Brenda Vieux, Becky Dennis, Darrel Sweet, James Perry, and Tim Koopmann (by phone at 9464 Koopmann Road, Sunol, CA 94586)

INTRODUCTION OF GUESTS AND STAFF

Staff: Kent Reeves, Marilyn Harvey, Pete Van Hoorn

APPROVAL OF AGENDA

Motion	The Board adopts the Agenda.
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BUSINESS BEFORE THE BOARD

PUBLIC COMMENTS

NEW BUSINESS

1. LARPD Wildlife-friendly Pond Restoration Project (see Project Report)

Staff Recommendation	The Board adopts Resolution 2012-2 to make a finding that the Engineers' Estimate for the LARPD Wildlife-friendly Pond Restoration Project was reasonable, and to award the contract for construction of the Project to Fanfa, Incorporated for \$187,000, pending approval from the Livermore Area Recreation and Park District and California Coastal Conservancy, and authorizes the Executive Officer to execute the contract upon review and approval from County Counsel.
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2. Modify Landowner Agreement for wildlife-friendly pond restoration project not-to-exceed amount (see Project Report)

Staff Recommendation	The Board authorizes the Executive Officer to modify a landowner Cooperator Agreement for wildlife-friendly pond restoration projects, to increase the number of ponds restored from two to four and the not-to-exceed amount from \$50,000 to \$95,000.
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3. Approve Contribution Agreement between the NRCS and the RCD (see Project Report)

Staff Recommendation	The Board authorizes Executive Officer to execute the Contribution Agreement to provide technical assistance to the NRCS for a NTE rate of \$50,000.
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4. Approve Cooperative Agreement between the NRCS and RCD to complete work associated with the FY 2009 Congressional Appropriation (see Project Report)

Staff Recommendation	The Board authorizes Executive Officer to execute the Cooperative Agreement to accelerate delivery of Watershed Protection with technical assistance that is of mutual interest to the District and NRCS with a NTE rate of \$75,000.
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5. Approve Cooperative Agreement between the NRCS and RCD to begin work associated with the FY 2010 Congressional Appropriation (see Project Report)

Staff Recommendation	The Board authorizes Executive Officer to execute the Cooperative Agreement to accelerate delivery of Watershed Protection with technical assistance that is of mutual interest to the District and NRCS with a NTE rate of \$20,000.
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6. Approve letter of support for Livermore Valley Winegrowers Association Value Added Grant Proposal

Staff Recommendation	The Board approves letter of supports for the Livermore Valley Winegrowers Association Value Added Grant Proposal.
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BOARD MEMBER COMMENTS AND REPORTS

FUTURE AGENDA ITEM SUGGESTIONS

ANNOUNCEMENTS

Upcoming Meetings - Board and Committee Meetings

September 13	Strategic Planning Meeting 3 PM
September 14	Conservation Committee 3 PM (Van Hoorn)
September 14	Finance Committee (Harvey)
September 19	September Board Meeting
TBD	Special Projects Committee (Charbonneau)
TBD	Education and Outreach Committee (Evans)

ADJOURNMENT

Alameda County Resource Conservation District
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SPECIAL RCD BOARD MEETING MINUTES
Wednesday, August 17, 2011 5:30 p.m.
District Office, 3585 Greenville Rd., Livermore, CA

CALL TO ORDER and PRELIMINARY ITEMS

CALL TO ORDER AND FLAG SALUTE

Conducted by President Banke at 5:38 p.m.

ROLL CALL OF THE DIRECTORS

Paul Banke, President; Directors Brenda Vieux, Becky Dennis, Darrel Sweet, James Perry, and Tim Koopmann (by phone at 9464 Koopmann Road, Sunol, CA 94586)

INTRODUCTION OF GUESTS AND STAFF

Staff: Kent Reeves, Marilyn Harvey, Pete Van Hoorn, Andrea Weddle, County Counsel

APPROVAL OF AGENDA

Motion: The Board adopts the Agenda by unanimous consent as moved by Dir. Vieux and seconded by Dir. Dennis.

BUSINESS BEFORE THE BOARD

PUBLIC COMMENTS

None

NEW BUSINESS

1. LARPD Wildlife-friendly Pond Restoration Project (see Project Report)

The project went out to bid with bids opened on August 11th. The engineer's estimate was \$128,275 and six contractors' submitted bids. Pete discussed the bids that were received and the contractor that came in with the lowest bid listed only a Class A license and did not list any subcontractors. Andrea stated that contractors are required to list subcontractors that they would be using and they did not. The next lowest bidder didn't fill-in all the required information. The third lowest bidder has all the required licenses and the engineer felt that the bid amount was reasonable. All responsive bids exceed the limit for informal bids of \$175,000; however the RCD Board may, by adoption of a resolution by four-fifths vote, award a contract of up to \$187,500 to the lowest responsible bidder if it determines the original cost estimate was reasonable.

Andrea stated that if contract was awarded to another bidder than the first that a bid protest would have to be done at this meeting. It was recommended to the Board that the third lowest bid be selected.

Motion: The Board adopts Resolution 2012-2 to make a finding that the Engineers' Estimate for the LARPD Wildlife-friendly Pond Restoration Project was reasonable, and to award the contract for construction of the Project to Fanfa, Incorporated for \$187,000, pending approval from the Livermore Area Recreation and Park District and California Coastal Conservancy, and authorizes the Executive Officer to execute the contract upon review and approval from County Counsel, by unanimous consent, as moved by Dir. Dennis and seconded by Dir. Perry.

Dir. Perry and Andrea Weddle leave the meeting at 5:55 p.m.

2. Modify Landowner Agreement for wildlife-friendly pond restoration project not-to-exceed amount (see Project Report)

Dir. Banke leaves the meeting at 6:00 p.m. and turns the meeting over to Dir. Vieux, Vice President.

The RCD had originally planned to restore two ponds each on two local ranches which were the only two that applied for the BART funding and met the funding requirements. However, the Water Board rejected one ranch since it drains to the Delta which is outside the Bay region. The remaining qualified applicant does have two additional projects that staff felt would work. The recommendation to the Board is to modify the agreement and increase the number of ponds restored from two to four and increase not-to-exceed amount from \$50,000 to \$95,000.

Motion: The Board authorizes the Executive Officer to modify a landowner Cooperator Agreement for wildlife-friendly pond restoration projects, to increase the number of ponds restored from two to four and the not-to-exceed amount from \$50,000 to \$95,000, by unanimous consent, as moved by Dir. Dennis and seconded by Dir. Sweet.

Dir. Banke returns to the meeting at 6:10 p.m.

3. Approve Contribution Agreement between the NRCS and the RCD (see Project Report)

This project will provide technical assistance with Conservation Planning on rangeland and vineyards. This would provide the District with approximately \$50,000 of RCD staff time.

Motion: The Board authorizes Executive Officer to execute the Contribution Agreement #65-9104-1-882 to provide technical assistance to the NRCS for a not-to-exceed amount of \$50,000, by unanimous consent, as moved by Dir. Vieux and seconded by Dir. Dennis.

4. Approve Cooperative Agreement between the NRCS and RCD to complete work associated with the FY 2009 Congressional Appropriation (see Project Report)

This agreement with NRCS would provide work associated with the Arroyo de la Laguna Verona Bridge Stream Restoration Project.

Motion: The Board authorizes Executive Officer to execute the Cooperative Agreement #65-9104-1-887 to accelerate delivery of Watershed Protection with technical assistance that is of mutual interest to the District and NRCS with a not-to-exceed amount of \$75,000, as moved by Dir. Sweet and seconded by Dir. Vieux, Dir. Koopmann abstains.

5. Approve Cooperative Agreement between the NRCS and RCD to begin work associated with the FY 2010 Congressional Appropriation (see Project Report)

This agreement with NRCS would provide work associated with the Federal Earmark from Congressman Stark and provides for RCD staff time.

Motion: The Board authorizes Executive Officer to execute the Cooperative Agreement #65-9104-1-888 to accelerate delivery of Watershed Protection with technical assistance that is of mutual interest to the District and NRCS with a not-to-exceed amount of \$20,000, by unanimous consent, as moved by Dir. Dennis and seconded by Dir. Sweet.

6. Approve letter of support for Livermore Valley Winegrowers Association Value Added Grant Proposal

Motion: The Board approves letter of support for the Livermore Valley Winegrowers Association Value Added Grant Proposal, by unanimous consent, as moved by Dir. Vieux and seconded by Dir. Dennis.

BOARD MEMBER COMMENTS AND REPORTS

Dir. Banke wanted to set a meeting date to cover the remainder of the agenda items. Kent suggested that the remainder of the items be covered at the next regularly scheduled meeting, thus would minimize staff time. Dir. Banke again stated that he wants to set a date which was agreed to be Thursday, August 25th at 5:00 p.m.

FUTURE AGENDA ITEM SUGGESTIONS

ANNOUNCEMENTS

Upcoming Meetings - Board and Committee Meetings

September 13	Strategic Planning Meeting 3 PM
September 14	Conservation Committee 3 PM (Van Hoorn)
September 14	Finance Committee 4 PM (Harvey)
September 19	September Board Meeting
TBD	Special Projects Committee (Charbonneau)
TBD	Education and Outreach Committee (Evans)

ADJOURNMENT – 6:26 PM

Alameda County Resource Conservation District
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RCD SPECIAL BOARD MEETING ANNOUNCEMENT AND AGENDA

Thursday, August 25, 2011 5:00 p.m. District Office, 3585 Greenville Rd., Livermore, CA

Guests are encouraged to RSVP by 11 a.m. on Thursday, August 25th, to (925) 371-0154 ext. 113. Materials provided to the Board will be available at the RCD office the morning of the 25th.

CALL TO ORDER and PRELIMINARY ITEMS

CALL TO ORDER AND FLAG SALUTE

ROLL CALL OF THE DIRECTORS

Paul Banke, President; Directors Brenda Vieux, Becky Dennis, Tim Koopmann, James Perry (absent-excused), Darrel Sweet

INTRODUCTION OF GUESTS AND STAFF

Staff: Kent Reeves, Marilyn Harvey, Alyson Aquino, NRCS

APPROVAL OF AGENDA

Motion	The Board adopts the Agenda.
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BUSINESS BEFORE THE BOARD

APPROVAL OF PRIOR MONTH'S BOARD MEETING MINUTES – *Written Minutes*

Staff Recommendation	The Board accepts the Minutes of the July 18, 2011 Board Meeting.
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PUBLIC COMMENTS

CORRESPONDENCE

LEADERSHIP REPORTS

1. President Paul Banke
2. Executive Officer Kent Reeves
3. NRCS District Conservationist Alyson Aquino

STAFF PRESENTATION – None

CONSENT CALENDAR – Items for action without discussion unless requested for separate discussion by Director or member of the Public or staff

4. None

REGULAR CALENDAR

FINANCE COMMITTEE - Becky Dennis and Tim Koopmann

- 5. Financial Reports – See written report

Committee Recommendation	The Board accepts the Finance Committee’s meeting summary and financial reports.
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NEW BUSINESS

CONSERVATION COMMITTEE – Brenda Vieux and Tim Koopmann

- 6. Committee Report – See written report

Committee Recommendation	The Board accepts the Conservation Committee Summary and recommendations.
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CONSERVATION PARTNERSHIP TEAM REPORTS

- 7. Monthly Team Report – *Written Report*

BOARD MEMBER COMMENTS AND REPORTS

CLOSED SESSION

Public Employee Performance Evaluation (Government Code Section 54957(b))
(Title: Executive Director)

RE-OPEN MEETING AND REPORT FROM CLOSED SESSION

FUTURE AGENDA ITEM SUGGESTIONS

ANNOUNCEMENTS

<u>Upcoming Meetings - Board and Committee Meetings</u>	
September 13	Strategic Planning Meeting 3 PM
September 19	September Board Meeting
September 14	Conservation Committee 3 PM (Van Hoorn)
September 14	Finance Committee (Harvey)
TBD	Special Projects Committee (Charbonneau)
TBD	Education and Outreach Committee (Evans)

ADJOURNMENT

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RCD SPECIAL BOARD MEETING MINUTES

Thursday, August 25, 2011 5:00 p.m.
District Office, 3585 Greenville Rd., Livermore, CA

CALL TO ORDER and PRELIMINARY ITEMS

CALL TO ORDER AND FLAG SALUTE

Conducted by President Banke at 5:07 p.m.

ROLL CALL OF THE DIRECTORS

Paul Banke, President; Directors Brenda Vieux, Becky Dennis, Tim Koopmann, James Perry (absent-excused), Darrel Sweet

INTRODUCTION OF GUESTS AND STAFF

Staff: Kent Reeves, Marilyn Harvey, Alyson Aquino, NRCS, Jackie Charbonneau, Andrea Weddle, County Counsel

APPROVAL OF AGENDA

Motion: The Board adopts the Agenda by unanimous consent as moved by Dir. Dennis and seconded by Dir. Koopmann

BUSINESS BEFORE THE BOARD

APPROVAL OF PRIOR MONTH'S BOARD MEETING MINUTES – *Written Minutes*

Motion: The Board accepts the Minutes of the July 18, 2011 Board Meeting by unanimous consent as moved by Dir. Koopmann and seconded by Dir. Vieux.

PUBLIC COMMENTS

None

CORRESPONDENCE

Miscellaneous announcements by partner organizations were circulated for review. Dir. Koopmann mentioned that there was information pertaining to a Golf Tournament with funds going into a scholarship fund.

LEADERSHIP REPORTS

1. President Paul Banke – No report
2. Executive Officer Kent Reeves

Kent discussed the projects that are currently in process with Arroyo 2 and Verona going full force. He wanted to thank Leslie for working on additional funding for these projects. Morpheus is working on the Rural Road Workshop to be held in October. Kent is working on SFPUC Task 11 for \$50,000 and the Beginning Farmers and Ranchers grant over a three year period will be \$115,564.

Kent discussed the possibility of hosting a CSDA Meeting in September of 2012 at the RCD office. Kent reminded the Directors that every two years they must complete AB-1234 Ethics Training. He will send information out to the Directors.

3. NRCS District Conservationist Alyson Aquino

Alyson reported that she has been working with Leslie on three new agreements between the NRCS and RCD and these will be presented at the next meeting.

Alyson reported that the NRCS is in the process of hiring a District Conservationist for the Concord Office and that an offer has been made to an individual.

STAFF PRESENTATION – None

CONSENT CALENDAR – Items for action without discussion unless requested for separate discussion by Director or member of the Public or staff

4. None

REGULAR CALENDAR

FINANCE COMMITTEE - Becky Dennis and Tim Koopmann

5. Financial Reports – See written report

Marilyn presented the financial statements including the Committee Minutes, Accounts Receivable, Cash Balance, Cash Flow, and Profit/Loss Statement.

Director Banke asked Alyson the status of the NRCS reimbursable agreement for next fiscal year. Alyson indicated that she has met with Leslie and they are working on what projects are coming up next year so they can estimate what the reimbursable amount will be.

Motion: The Board accepts the Finance Committee's meeting summary and financial statements by unanimous consent as moved by Dir. Koopmann and seconded by Dir. Dennis.

NEW BUSINESS

CONSERVATION COMMITTEE – Brenda Vieux and Tim Koopmann

6. Committee Report – See written report

Kent covered the Committee Report. He also explained the Upper Alameda Creek Conservation Projects and is looking at the possibility of partnering with the SFPUC for easements and the potential for restoration projects.

Carla from SFPUC discussed cost-sharing and Farm Bill projects and that SFPUC may be willing to assist with landowner costs.

Dir. Banke heard that there was some concern over the Arroyo work. Alyson indicated that there was a gentleman that tried to go down into the worksite area; he felt that the project was a bad use of government funds. Discussed the benefits which include assisting with erosion. Jackie apologized for not having more publicity on projects, but are in the process of signage and a press release.

The Sycamore Grove project is due to start in September 2011.

Dir. Banke inquired about status of Camp Arroyo. Jackie and Alyson are due to meet with Camp Arroyo staff on September 7th.

Dir. Dennis encouraged the staff to continue efforts looking for education opportunities.

Motion: The Board accepts the Conservation Committee Summary and recommendations by unanimous consent as moved by Dir. Koopmann and seconded by Dir. Vieux.

CONSERVATION PARTNERSHIP TEAM REPORTS

7. Monthly Team Report – *Written Report*

BOARD MEMBER COMMENTS AND REPORTS

None

The Board went into Closed Session at 6:02 p.m. with Andrea Weddle.

CLOSED SESSION

Public Employee Performance Evaluation (Government Code Section 54957(b))
(Title: Executive Director)

RE-OPEN MEETING AND REPORT FROM CLOSED SESSION at 7:15 p.m.

Nothing to report, however meeting for Closed Session will be continued until Tuesday, August 30th at 9:00 a.m.

FUTURE AGENDA ITEM SUGGESTIONS

None

ANNOUNCEMENTS

Upcoming Meetings - Board and Committee Meetings

August 30	Special Board Meeting 9:00 AM
September 13	Strategic Planning Meeting 3 PM
September 19	September Board Meeting
September 14	Conservation Committee 3 PM (Van Hoorn)
September 14	Finance Committee (Harvey)
TBD	Special Projects Committee (Charbonneau)
TBD	Education and Outreach Committee (Evans)

ADJOURNMENT at 7:15 p.m.