

Alameda County Resource Conservation District
... Making Conservation Happen

RCD BOARD MEETING ANNOUNCEMENT AND AGENDA

Monday, July 18, 2011 6:00 p.m.

District Office, 3585 Greenville Rd., Livermore, CA

Guests are encouraged to RSVP by 11 a.m. on Monday 18th, to (925) 371-0154 ext. 113. Materials provided to the Board will be available at the RCD office the morning of the 18th.

CALL TO ORDER and PRELIMINARY ITEMS

CALL TO ORDER AND FLAG SALUTE

ROLL CALL OF THE DIRECTORS

Paul Banke, President; Directors Becky Dennis, Brenda Vieux, Tim Koopmann, James Perry, Darrel Sweet

INTRODUCTION OF GUESTS AND STAFF

Staff: Kent Reeves, Marilyn Harvey, Amy Evans, Alyson Aquino, NRCS, Jackie Charbonneau, NRCS

APPROVAL OF AGENDA

Motion	The Board adopts the Agenda.
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BUSINESS BEFORE THE BOARD

APPROVAL OF PRIOR MONTH'S BOARD MEETING MINUTES – *Written Minutes*

Staff Recommendation	The Board accepts the Minutes of the June 20, 2011 Board Meeting.
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PUBLIC COMMENTS

CORRESPONDENCE

LEADERSHIP REPORTS

1. President Paul Banke
2. Executive Officer Kent Reeves
3. NRCS District Conservationist Alyson Aquino

STAFF PRESENTATION – Kent Reeves – Strategic Planning

CONSENT CALENDAR – Items for action without discussion unless requested for separate discussion by Director or member of the Public or staff

4. Consent Calendar Items
 - a. 2011 Local Work Group Meeting for a total of \$750.
 - b. Agreement with Paul Modrell, landscape designer, for developing a planting plan for the Hands-On Conservation adopted spot at Bay Trees Park in Castro Valley, for approximately \$7,000. This work is funded through Task 1 of County Outreach Contract #5013.

Motion	The Board approves the recommendations and reports presented in the Consent Calendar and authorizes Executive Officer to execute the agreement for item b.
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REGULAR CALENDAR

FINANCE COMMITTEE - Becky Dennis and Tim Koopmann

- 5. Financial Reports – See written report

Committee Recommendation	The Board accepts the Finance Committee’s meeting summary and financial reports.
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- 6. Alameda County RCD 2011-2012 Budget

Committee Recommendation	The Board accepts the Finance Committee’s recommendation to adopt Resolution 2012-1 to adopt the FY2012 Budget
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NEW BUSINESS

CONSERVATION COMMITTEE – Brenda Vieux and Tim Koopmann

- 7. Committee Report – See written report

Committee Recommendation	The Board accepts the Conservation Committee Summary and recommendations.
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- 8. Arroyo de la Laguna Stream Restoration Project at Verona Bridge, Construction Contract

Staff Recommendation	The Board awards the contract for construction of the Arroyo de la Laguna Stream Restoration Project at Verona Bridge to Four M Contracting, Inc. for \$519,459.00, and authorizes the Executive Officer to execute the contract subject to release of funding from NRCS.
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CONSERVATION PARTNERSHIP TEAM REPORTS

- 9. Monthly Team Report – *Written Report*

BOARD MEMBER COMMENTS AND REPORTS

FUTURE AGENDA ITEM SUGGESTIONS

ANNOUNCEMENTS

Upcoming Meetings

Board and Committee Meetings

August 15	August Board Meeting
August 10	Conservation Committee 3 PM (Van Hoorn)
TBD	Special Projects Committee (Charbonneau)
August 10	Finance Committee (Harvey)
TBD	Education and Outreach Committee (Evans)

ADJOURNMENT

Alameda County Resource Conservation District
. . . Making Conservation Happen

RCD BOARD MEETING MINUTES
Monday, July 18, 2011 6:00 p.m.
District Office, 3585 Greenville Rd., Livermore, CA

CALL TO ORDER and PRELIMINARY ITEMS

CALL TO ORDER AND FLAG SALUTE

Conducted by President Banke at 6:12 p.m.

ROLL CALL OF THE DIRECTORS

Paul Banke, President; Directors Brenda Vieux, Tim Koopmann, James Perry, Darrel Sweet (absent-excused), Becky Dennis (absent-excused)

INTRODUCTION OF GUESTS AND STAFF

Staff: Kent Reeves, Marilyn Harvey, Amy Evans, Alyson Aquino, NRCS

APPROVAL OF AGENDA

Motion: The Board adopts the Agenda by unanimous consent as moved by Dir. Vieux and seconded by Dir. Perry.

BUSINESS BEFORE THE BOARD

APPROVAL OF PRIOR MONTH'S BOARD MEETING MINUTES – *Written Minutes*

Motion: The Board accepts the Minutes of the June 20, 2011 Board Meeting, by unanimous consent, as moved by Dir. Koopmann and seconded by Dir. Vieux.

PUBLIC COMMENTS

None

CORRESPONDENCE

Miscellaneous announcements by partner organizations were circulated for review.

LEADERSHIP REPORTS

1. President Paul Banke

President Banke reported that the State of California will not be taking property tax revenues from Districts this year.

2. Executive Officer Kent Reeves

Kent recognized staff, Jackie, Ling, and Pete, for all of their efforts with the Verona Bridge and other projects that they are working on. Also, Amy and Pete have been working on grant revisions for the Beginning Farmers and Ranchers Grant which required additional information to be submitted.

Kent reported that the Rural Roads Workshop will be held at LaBodega Event Center in Sunol and will include SFPUC staff.

With the new directors coming on the Alameda County RCD Board and as a refresher for current Board Members, Kent handed out the California Resource Conservation District Directors' Handbook which includes the history, director basics, powers and authorities, organization and administration, district finances, partnerships, planning, board member recruitment and Community Outreach, and Brown Act provisions.

Kent reported that PLCS refund checks have been mailed.

The MOUs that Kent has been working with Guadalupe-Coyote and Contra Costa RCD are currently being reviewed by County Counsel. In addition, the City of Livermore is also interested in pursuing the possibility of an MOU between the RCD and the City.

Kent reported that the 2011 Range Camp has been completed and the student the RCD sponsored, Javier Tello, wrote a response to the RCD on his experiences during Range Camp which is included in the binder. Dir. Koopmann said it was a great group of students.

3. NRCS District Conservationist Alyson Aquino

Alyson covered the Farm Bill projects. Also, reported that Katie is working on the Local Workgroup meeting that is scheduled for September. Dir. Koopmann inquired on attendees and felt that adding wineries would be a good target group for attendance.

There will be interviews very soon for the open District Conservationist (DC) position in Contra Costa County. There is an Acting DC which covers the office 2 days a week from Stockton.

STAFF PRESENTATION – Kent Reeves – Strategic Planning

Kent covered the draft Strategic Plan from 2011-2016 that was put together in May with Ray Ledgerwood with both staff and board members in attendance. There are 4 key focus areas and 4 strategic areas. President Banke has some concerns over what is contained in the Strategic Plan. He believes that the single most important issue isn't contained in the plan, which is Farm Bill. The Farm Bill is what is keeping staff employed. Dir. Koopmann said another focus should be the overall mission and purpose of the Partnership. President Banke wants the Board, Kent, and Alyson to meet and review the Strategic Plan for Board input.

CONSENT CALENDAR – Items for action without discussion unless requested for separate discussion by Director or member of the Public or staff

4. Consent Calendar Items

- a. 2011 Local Work Group Meeting not to exceed \$750.
- b. Agreement with Paul Modrell, landscape designer, for developing a planting plan for the Hands-On Conservation adopted spot at Bay Trees Park in Castro Valley, for approximately \$7,000. This work is funded through Task 1 of County Outreach Contract #5013.

Motion: The Board approves the recommendations and reports presented in the Consent Calendar, and authorizes Executive Officer to execute the agreement for item b, as moved by Dir. Vieux and seconded by Dir. Koopmann.

REGULAR CALENDAR

FINANCE COMMITTEE - Becky Dennis and Tim Koopmann

5. Financial Reports – See written report

Marilyn presented the minutes of the finance committee meeting, reviewed the financial statements including the Accounts Receivable, Cash Balance, Cash Flow, and Profit/Loss report.

There was discussion on the NRCS reimbursable agreement and President Banke said that there a currently 2 Engineers in the office and without earmarks or projects we may lose an engineer.

Motion: The Board accepts the Finance Committee's meeting summary and financial reports, by unanimous consent, as moved by Dir. Vieux and seconded by Dir. Koopmann.

Adjourned for a break at 7:55 p.m.

Reconvened at 8:05 p.m.

6. Alameda County RCD 2011-2012 Budget

Motion: The Board accepts the Finance Committee's recommendation to approve the 2011-2012 Budget and adopts Resolution 2012-1, by unanimous consent, as moved by Dir. Koopmann and seconded by Dir. Vieux.

NEW BUSINESS

Amy presented to the Board the model that was made for SFPUC for the Watershed Center at AgPark when conducting educational programs. Amy explained that an artist assisted with the building of the model.

CONSERVATION COMMITTEE – Brenda Vieux and Tim Koopmann

7. Committee Report – See written report

Dir. Koopmann reviewed the Conservation Committee Minutes. Kent discussed the webinar he attended on Board governance for nonprofit organizations and some required training for the directors which includes Ethics and Sexual Harassment training. Kent will send out training information to the Directors upon receipt.

Motion: The Board accepts the Conservation Committee Summary, by unanimous consent, as moved by Dir. Vieux and seconded by Dir. Koopmann.

8. Arroyo de la Laguna Stream Restoration Project at Verona Bridge, Construction Contract

Motion: The Board awards the contract for construction of the Arroyo de la Laguna Stream Restoration Project at Verona Bridge to Four M Contracting, Inc. for \$519,459.00, and authorizes the Executive Officer to execute the contract subject to release of funding from NRCS, as moved by Dir. Vieux and seconded by Dir. Perry, Dir. Koopmann abstains.

CONSERVATION PARTNERSHIP TEAM REPORTS

9. Monthly Team Report – *Written Report*

BOARD MEMBER COMMENTS AND REPORTS

None

FUTURE AGENDA ITEM SUGGESTIONS

None

ANNOUNCEMENTS

Upcoming Meetings

Board and Committee Meetings

August 15

August Board Meeting

August 10

Conservation Committee 3 PM (Van Hoorn)

September 13

Special Meeting for Annual Plan and Strategic Planning 3 PM

September 15

2011 Local Work Group Meeting

TBD

Special Projects Committee (Charbonneau)

August 10

Finance Committee (Harvey)

TBD

Education and Outreach Committee (Evans)

ADJOURNMENT at 8:40 p.m.