

Alameda County Resource Conservation District
. . . Making Conservation Happen

RCD BOARD MEETING ANNOUNCEMENT AND AGENDA

Monday, June 21, 2010, 4:00 p.m.

District Office, 3585 Greenville Rd., Livermore, CA

Guests are encouraged to RSVP by 11 a.m. on Monday June 21st, to (925) 371-0154 ext. 124. Materials provided to the Board will be available at the RCD office the morning of the 21st.

CALL TO ORDER and PRELIMINARY ITEMS

CALL TO ORDER AND FLAG SALUTE

ROLL CALL OF THE DIRECTORS

Paul Banke, President; Directors Becky Dennis, Tim Koopmann, Rod Tripp, Brenda Vieux

INTRODUCTION OF GUESTS AND STAFF

Staff: Leslie Koenig, Terry Huff, Marilyn Harvey, Amy Evans
Associate Board Member: Mark Swisher

APPROVAL OF AGENDA

Motion	The Board adopts the Agenda.
--------	------------------------------

BUSINESS BEFORE THE BOARD

APPROVAL OF PRIOR MONTH'S BOARD MEETING MINUTES – *Written Minutes*

Staff Recommendation	The Board accepts the Minutes of the May 17, 2010 Board Meeting.
----------------------	--

PUBLIC COMMENTS

CORRESPONDENCE

CONSENT CALENDAR – Items for action without discussion unless requested for separate discussion by Director or member of the Public or staff

1. Consent Calendar Items
 - a. Range camp scholarship sponsor
 - b. SFPUC Task Order 8: Implementation of Arroyo Willows Restoration Project approved by Special Projects Committee and submitted to SFPUC on June 11, 2010.

Motion	The Board accepts the recommendations and reports presented in the Consent Calendar.
--------	--

REGULAR CALENDAR

- 2. Board of Director Vacancy – Appointment recommendation to the Board of Supervisors to appoint Mark Swisher to vacant board position.

Motion	The Board adopts Resolution 2010-5 to recommend Mark Swisher to the Board of Supervisors for appointment to the RCD Board.
--------	--

FINANCE COMMITTEE - Becky Dennis and Tim Koopmann

- 3. Financial Reports – *see Committee Report*

Committee Recommendation	The Board accepts the Finance Committee’s meeting summary and financial reports.
--------------------------	--

- 4. Monthly Disbursement Listing

Motion	The Board approves the May 2010 monthly disbursement list.
--------	--

- 5. Alameda County RCD Audit Results

Committee Recommendation	The Board approves the Audit Results for the years 2007-2008 and 2008-2009.
--------------------------	---

- 6. Alameda County RCD 2010 - 2011 Budget

Committee Recommendation	The Board approves the 2010 - 2011 Budget.
--------------------------	--

CONSERVATION COMMITTEE – Brenda Vieux, Tim Koopmann and Mark Swisher

- 7. Committee Report – *see Committee Report*

Committee Recommendation	The Board accepts the Conservation Committee’s meeting summary and recommendations.
--------------------------	---

SPECIAL PROJECTS COMMITTEE – Rod Tripp and Mark Swisher

- 8. SFPUC Mitigation Project Task 5 – *see Project Report*

Motion	As lead agency, the Board approves the finding of Categorical Exemption for Class 33 Small Habitat Restoration Projects, Section 15333, for the Arroyo de La Laguna Willow Enhancement Project; awards the contract for construction of the Project to Hanford Applied Restoration & Conservation in the amount of \$118,410.00; and authorizes the Executive Officer to prepare and execute the appropriate contract with Hanford Applied Restoration & Conservation upon receipt of SFPUC funding notice to proceed.
--------	--

CONSERVATION PARTNERSHIP TEAM REPORTS

- 9. Monthly Team Report – *Written Report*
- 10. Leadership Reports
 - a. President Paul Banke
 - i. Committee appointments
 - b. Interim Executive Officer Leslie Koenig
 - i. Election of Officers
 - c. NRCS District Conservationist Terry Huff

BOARD MEMBER COMMENTS AND REPORTS

FUTURE AGENDA ITEM SUGGESTION

ANNOUNCEMENTS

Upcoming Meetings

- June 30 RCD Bay-Delta Cluster Meeting – Martinelli Center
- July 14 Alameda County Special District Association Summer Meeting, Oakland, CA
- November 18-20 CARCD 65th Annual Conference, Ventura, CA

Board and Committee Meetings

- July 19 July Board Meeting**
- TBD Special Projects Committee (Charbonneau)
- July 9 Finance Committee (Harvey), 4:30 PM
- July 9 Conservation Committee, 3 PM (Van Hoorn)
- TBD Education and Outreach Committee (Evans)

ADJOURNMENT

Alameda County Resource Conservation District

. . . Making Conservation Happen

RCD BOARD MEETING MINUTES

Monday, June 21, 2010, 4:00 p.m.

District Office, 3585 Greenville Rd., Livermore, CA

CALL TO ORDER and PRELIMINARY ITEMS

CALL TO ORDER AND FLAG SALUTE

Conducted at 4:20

ROLL CALL OF THE DIRECTORS

Paul Banke, President; Directors Becky Dennis (absent, excused), Tim Koopmann, Rod Tripp, Brenda Vieux

INTRODUCTION OF GUESTS AND STAFF

Staff: Leslie Koenig, Terry Huff, Marilyn Harvey, Amy Evans
Associate Board Member: Mark Swisher
Member of the public in attendance: Sandy Sherwin

APPROVAL OF AGENDA

Motion	The Board adopts the Agenda by unanimous consent, as moved by Dir. Vieux seconded by Dir. Tripp.
--------	--

BUSINESS BEFORE THE BOARD

APPROVAL OF PRIOR MONTH'S BOARD MEETING MINUTES – *Written Minutes*

Staff Recommendation	The Board accepts the Minutes of the May 17, 2010 Board Meeting. by unanimous consent with a change to agenda item # 4, line 4, to read "...which indicates that the <u>advance payment</u> for the Reimbursable Agreement will no longer be pursued", by unanimous consent, as moved by Dir. Tripp and seconded by Dir. Vieux.
----------------------	---

PUBLIC COMMENTS - None

CORRESPONDENCE – Announcements for Water Bond meeting Wed. 6/23 in Livermore, LAIF annual conference in October, CARCD annual conference in Ventura in November. Dir. Koopmann reported that he attended last week's CCA meeting which was a debate between farmers re the water bond; and that the CCA Natural Resources Committee is recommending a neutral position to the CCA. CRT is endorsing the bond.

CONSENT CALENDAR – Items for action without discussion unless requested for separate discussion by Director or member of the Public or staff

1. Consent Calendar Items
 - a. Range camp scholarship sponsor
 - b. SFPUC Task Order 8: Implementation of Arroyo Willows Restoration Project approved by Special Projects Committee and submitted to SFPUC on June 11, 2010.

Motion	The Board accepts the recommendations and reports presented in the Consent Calendar by unanimous consent, as moved by Dir. Tripp and seconded by Dir. Vieux.
--------	--

REGULAR CALENDAR

2. Board of Director Vacancy – Appointment recommendation to the Board of Supervisors to appoint Mark Swisher to vacant board position.

Marilyn Harvey reported that the vacancy has to be posted for 10 days starting today, and that this was done. The motion was modified to account for this change and to recognize the vacancy created by the departure of Dir. Tripp. The Board and staff expressed their gratitude for Rod’s contribution as a long-standing board member to the RCD.

Motion	The Board accepts the resignation of Dir. Rod Tripp, effective at the adjournment of this meeting by unanimous consent, as moved by Dir.Vieux and seconded by Dir.Koopmann.
--------	---

FINANCE COMMITTEE - Becky Dennis and Tim Koopmann

3. Financial Reports – *see Committee Report*

Marilyn reported that the A/R are down to 30 days, with payments by the county, SFPUC, and Calfed. Caltrans received the RCD letter on 6/7 and has 30 days to respond. We have downloaded the forms to complete to move forward with the Government Claims Act but legal assistance is not needed. Invoice from county legal services covering 1/10 to present has been requested. Marilyn reviewed the financial reports.

Committee Recommendation	The Board accepts the Finance Committee’s meeting summary and financial reports by unanimous consent, as moved by Dir.Vieux and seconded by Dir.Koopmann.
--------------------------	---

4. Monthly Disbursement Listing

Dir. Banke noted that the disbursement list did not go to the Finance Committee, but should starting next month. This had been a recommendation of the auditor.

Motion	The Board approves the May 2010 monthly disbursement list by unanimous consent, as moved by Dir.Vieux and seconded by Dir.Koopmann.
--------	---

5. Alameda County RCD Audit Results

Dir. Banke asked if any of the board members had concerns about the audit results. It was agreed that the financial reports prepared for the Finance Committee and Board have become more understandable. The Finance Committee will review bids for the next audit.

Committee Recommendation	The Board approves the Audit Results for the years 2007-2008 and 2008-2009 by unanimous consent, as moved by Dir.Vieux and seconded by Dir.Tripp.
--------------------------	---

6. Alameda County RCD 2010 - 2011 Budget

The budget as presented. The budget contains only committed contracts and funding. Marilyn and Leslie had worked to scale back spending on overhead items; Dir. Banke suggested increasing the overhead rate charged. A health insurance credit of \$9K was in the budget as well as proposed funding from the 2009 McNerney Appropriation. The Board members discussed adopting the budget on an interim basis, with final approval in July; the motion was amended to reflect this.

Committee Recommendation	The Board conditionally approves the 2010-2011 Budget on an interim basis with final approval at the July Board meeting, by unanimous consent, as moved by Dir.Koopmann and seconded by Dir.Tripp.
--------------------------	--

CONSERVATION COMMITTEE – Brenda Vieux, Tim Koopmann and Mark Swisher

7. Committee Report – see *Committee Report*

Leslie reported that at the last EACCS meeting that there had been a push to change the structure by some participants; the Conservation Committee drafted a letter to the EACCS Steering Committee stating that it was hoped that they would reverse the decision; the letter was signed by Leslie on behalf of the Board of Directors on 6/14/10 and submitted. Motion amended to include approval of letter.

Committee Recommendation	The Board endorses the action of the Conservation Committee to send the 6/14/10 response letter to the EACCS Steering Committee and accepts the Conservation Committee's meeting summary and recommendations, by unanimous consent, as moved by Dir.Koopmann and seconded by Dir.Vieux.
--------------------------	---

SPECIAL PROJECTS COMMITTEE – Rod Tripp and Mark Swisher

8. SFPUC Mitigation Project Task 5 – see Project Report

Leslie reported that the Committee approved a new task order that was submitted to SFPUC to fund implementation for the Arroyo Willows project. The task order is currently working its way through the SFPUC system and is awaiting the Notice to Proceed. The Board is being asked tonight to approve the subcontract to hire Hanford ARC, pending the official NTP from SFPUC for the funding of the project. An RFP process was held, as previously reported at the April meeting. The RCD does an annual request for contractor information, so our preferred contractor list remains current. A categorical exemption was filed for the project as per the CEQA process.

Motion	As lead agency, the Board approves the finding of Categorical Exemption for Class 33 Small Habitat Restoration Projects, Section 15333, for the Arroyo de La Laguna Willow Enhancement Project; awards the contract for construction of the Project to Hanford Applied Restoration & Conservation in the amount of \$118,410.00; and authorizes the Executive Officer to prepare and execute the appropriate contract with Hanford Applied Restoration & Conservation upon receipt of SFPUC funding notice to proceed, by unanimous consent, as moved by Dir.Tripp and seconded by Dir.Vieux.
--------	---

CONSERVATION PARTNERSHIP TEAM REPORTS

9. Monthly Team Report – *Written Report*

10. Leadership Reports

a. President Paul Banke

Pres. Banke noted that this Thursday is the initial screening of the Executive Officer applicants; the pool will be narrowed to the top 12 or so qualified applicants. Pres. Banke also stated that it will be important to increase participation in NRCS Farm Bill programs, because this in large part determines NRCS staffing in the office. Finding funding that will allow us to reduce landowner's cost for practices (i.e., increase EQIP share of payment to 75% (from 50%) should be our primary focus and goal. Paul also met with Daniel re office staffing options. NRCS is shifting to primarily Farm Bill work for staff, with less time allotted to CTA; our NRCS staffing level is set at 1.5 positions at this time. Our proposal is to build up our Farm Bill program over a year's time.

i. Committee appointments

This was tabled until the next meeting.

b. Interim Executive Officer Leslie Koenig

Leslie explained that it will be important to keep the reimbursable agreement with NRCS in order to support the current NRCS staff in the office.

i. Election of Officers

c. NRCS District Conservationist Terry Huff

Terry reported that the new engineer may not come till October or November.

BOARD MEMBER COMMENTS AND REPORTS

FUTURE AGENDA ITEM SUGGESTION

None

ANNOUNCEMENTS

Upcoming Meetings

June 30	RCD Bay-Delta Cluster Meeting – Martinelli Center
July 14	Alameda County Special District Association Summer Meeting, Oakland, CA
November 18-20	CARCD 65 th Annual Conference, Ventura, CA

Board and Committee Meetings

July 19	July Board Meeting
TBD	Special Projects Committee (Charbonneau)
July 9	Finance Committee (Harvey), 4:30 PM
July 9	Conservation Committee, 3 PM (Van Hoorn)
TBD	Education and Outreach Committee (Evans)

ADJOURNMENT 5:40 P.M.