

Alameda County Resource Conservation District  
... Making Conservation Happen

**RCD BOARD MEETING ANNOUNCEMENT AND AGENDA**

Location: District Office, 3585 Greenville Rd., Livermore, CA **Monday, January 12, 2009**

Start Time: 6:30 p.m.

A light supper will be served at 6:00 pm. Guests are encouraged to RSVP by 9am on Monday if attending supper.  
(925) 371-0154 ext 111

*Materials provided to the Board will be available at the RCD office Monday morning.*

**6:30 p.m. CALL TO ORDER and PRELIMINARY ITEMS**

**ROLL CALL OF THE BOARD OF DIRECTORS**

Jocelyn Combs (absent), Paul Banke, Tim Koopmann, Rod Tripp, Brenda Vieux

**INTRODUCTION OF GUESTS & STAFF**

Becky Dennis, Mark Swisher, Darrel Sweet  
Bob Nuzum  
Terry Huff, Karen Sweet, Marilyn Harvey

**CORRESPONDENCE**

**APPROVAL OF AGENDA**

Motion	The Board approves / revises Agenda.
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**PUBLIC COMMENTS**

**BUSINESS BEFORE THE BOARD**

**CLOSED SESSION –**

Conference with Real Property Negotiators (Government Code Section 54956.8)  
Real Property: Mitigation property including portions of APN's 099A-1830-001-10 and 099A-1830-002; 3064 Cross Road, Livermore  
District Negotiator: Bob Nuzum  
Other Negotiating Party: State of CA, Caltrans; David Yam, Sean Malloy, Ron Kiaaina  
Negotiation: Cooperative Agreement Funding and Terms

**RE-OPEN MEETING AND REPORT FROM CLOSED SESSION**

**CONSENT CALENDAR –** Items for action without discussion

1. Approval of the prior month's meeting minutes

Motion	The Board accepts the recommendations and reports contained in the Consent Calendar.
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**REGULAR CALENDAR**

2. **Board of Directors Vacancy – Appointment recommendation to the Board of Supervisors**
  - a. **Interviews of nominees: Becky Dennis, Mark Swisher, Rod Tripp**

**b. Recommendation**

Motion	The Board adopts the Resolution 09-01-01 to recommend _____ and _____ to Board of Supervisors for appointment to the RCD Board.
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**EDUCATION and OUTREACH**

- 3. See Team Report

**STEWARDSHIP & PRESERVATION OF PRIVATELY OWNED & MANAGED LANDS**

- 4. Use easements – **PARTNERSHIP FOR LAND CONSERVATION AND STEWARDSHIP**
  - a. PLCS project report
- 5. CA Rangeland Conservation Coalition Summit – January 8, Chico. Report by attendees.

**STEWARDSHIP OF PUBLIC LANDS, LINKED TO PRIVATE AGRICULTURE**

**WILDLIFE HABITAT ENHANCEMENT & STEWARDSHIP**

- 6. Reduce barriers, provide incentives
  - a. Pond Forum planning is progressing. Staff presentation.
  - b. LARPD pond agreement approval

Motion	The Board authorizes execution of agreement with Livermore Area Recreation Department to administer the repair and restoration of the livestock pond in Sycamore Grove Park, with the assistance of NRCS.
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- 7. Use Mitigation
  - a. Caltrans Pigeon Pass – Cross Road Project
    - i. Bob Nuzum: Co-op amendment and easement status report
    - ii. Terry Huff: Discussion of surface water and related issues
  - b. Caltrans Pigeon Pass – LARPD Project
    - i. Bob Nuzum: Co-op status report

**WATERSHED PLANNING & WATER QUALITY PROTECTION & ENHANCEMENT**

- 8. Provide planning & leadership
  - a. Southern Alameda Creek Watershed Project (SFPUC contract) – relationship with Guadalupe-Coyote RCD
  - b. Other information

**PARTNERSHIP OPERATIONS**

**9. FINANCE COMMITTEE Report**

- a. November Financial Reports. See reports

Motion	The Board accepts recommendation of the Finance Committee to accept the financial reports.
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- b. Executive Officer's report on the impacts of the State's budget and financial status on state-related contracts
- c. Mitigation Program's Revolving Fund Policy

Motion	The Board accepts recommendation of the Finance Committee and adopts the Revolving Fund Policy.
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- d. Other

**10. CONSERVATION PARTNERSHIP TEAM - MONTHLY REPORT**

Motion	The Board accepts the Conservation Partnership Team Report.
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**11. CONSERVATION COMMITTEE. Recommendations. January 6, 2009 meeting.**

- a. Present contract status report
- b. Recommendation (continued from October meeting): Mitigation Project Guidelines

Motion	The Board accepts the Conservation Committee's recommendation and adopts the Guidelines for the Role of the District in Development and Mitigation-related Projects.
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- c. Recommendation to accept the January Conservation Committee's report and recommendations.

Motion	The Board accepts the Conservation Committee's January report and recommendations.
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**12. PERSONNEL COMMITTEE. January 7, 2009 meeting**

- a. Recommendation: accept the committee report and recommendations.

Motion	The Board accepts the Personnel Committee report and recommendations.
Motion	The Board accepts the Personnel Committee's recommendation and adopts the Employee Handbook of policies and procedures subject to confirmation of Counsel, Sections _____

**13. Other**

**LEADERSHIP REPORTS**

- 15. Vice President, Rod Tripp
  - a. Miscellaneous
- 16. NRCS District Conservationist, Terry Huff
  - a. Miscellaneous
- 17. Executive Officer, Karen Sweet
  - a. Miscellaneous. Written report

**BOARD MEMBER COMMENTS, REPORTS AND FUTURE AGENDA ITEM SUGGESTIONS**

**ANNOUNCEMENTS for Director Participation**

- February 9 **Next Board Meeting, 6:30p.m. – Please note this Holiday schedule.**
- February 4 Personnel Committee, 7:30 a.m. at Sunol
- February 5 Conservation Committee, 4:00 p.m. at the RCD Office
- February 9 PLCS Advisory Board, Martinelli Center, Livermore, 9:30 a.m.

**ADJOURNMENT** Time:

Alameda County Resource Conservation District  
... Making Conservation Happen

**RCD BOARD MEETING MINUTES**

Location:

District Office, 3585 Greenville Rd., Livermore, CA

**Monday, January 12, 2009**

**6:30 p.m. CALL TO ORDER and PRELIMINARY ITEMS by Rod Tripp, Vice President.**

**ROLL CALL OF THE BOARD OF DIRECTORS**

Jocelyn Combs (absent), Paul Banke, Tim Koopmann, Rod Tripp, Brenda Vieux

**INTRODUCTION OF GUESTS & STAFF**

Guests: Becky Dennis, Mark Swisher, Darrel Sweet, Linda Ballentine

Staff and Advisors: Terry Huff, Karen Sweet, Leslie Koenig, Jackie Charbonneau, Bob Nuzum, Andrea Weddle

**CORRESPONDENCE.** None

**APPROVAL OF AGENDA**

Motion	The Board revised the Agenda to delete item 6B. Passed (Vieux/Koopmann)
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**PUBLIC COMMENTS.** None

**BUSINESS BEFORE THE BOARD**

**CLOSED SESSION –**

Conference with Real Property Negotiators (Government Code Section 54956.8)

Real Property: Mitigation property including portions of APN's 099A-1830-001-10 and 099A-1830-002; 3064 Cross Road, Livermore

District Negotiator: Bob Nuzum

Other Negotiating Party: State of CA, Caltrans; David Yam, Sean Malloy, Ron Kiaaina

Negotiation: Cooperative Agreement Funding and Terms

**RE-OPEN MEETING AND REPORT FROM CLOSED SESSION**

Vice President Tripp reported that there was nothing to report.

**CONSENT CALENDAR –** Items for action without discussion

1. Approval of the prior month's meeting minutes

Motion	The Board accepts the recommendations and reports contained in the Consent Calendar. Passed (Vieux / Banke)
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**REGULAR CALENDAR**

**2. Board of Directors Vacancy – Appointment recommendation to the Board of Supervisors**

**a. Interviews of nominees: Becky Dennis, Mark Swisher, Rod Tripp**

Following procedural orientation by Counsel, Brenda Vieux, Treasurer conducted the interviews of the candidates and the decision on the recommendation for board member appointment. Each was separately interviewed by the board members in open session.

## b. Recommendation

Motion	The Board adopts the Resolution 09-01-01 to recommend Rod Tripp and Becky Dennis to the Board of Supervisors for appointment to the RCD Board. Passed (Banke/Koopmann)
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The voting Board members expressed the District's good fortune to have three interested and very talented candidates for these positions. It is important to reappoint Rod Tripp as the other directors are in their first and second terms, and they desire additional orientation. They also expressed their concern that having three public land managers on the board at once may not be prudent. They look forward to working with all the candidates as associate and Board members. Mark Swisher will serve as Associate Director and on the Conservation Committee.

The Board will hold election at February meeting and subsequently make committee appointments.

### EDUCATION and OUTREACH

3. See Team Report. Additionally, several press releases were printed to promote NRCS program applications and the Hands on Conservation program activities, as well as the Calendar.

### STEWARDSHIP & PRESERVATION OF PRIVATELY OWNED & MANAGED LANDS

4. Use easements – **PARTNERSHIP FOR LAND CONSERVATION AND STEWARDSHIP**  
See also PLCS project report – The Board emphasized the concern over lack of quorum and for PLCS Advisory Board meeting cancellations. As an Advisory Board member, Rod agreed that regular meetings are important, and Karen is trying to set the date. Karen noted that she had a small booth at the CA Rangeland Summit, and that the mitigation panel she moderated clearly stated the need for PLCS-type matching of willing landowners to mitigation opportunities. PLCS is meeting with stakeholders on the Springtown Preserve.
5. CA Rangeland Conservation Coalition Summit – January 8, Chico. Staff and others who attended the Summit reported on its values, how valuable the Coalition is, and the work that still needs to be done by the Coalition and its members.

### STEWARDSHIP OF PUBLIC LANDS, LINKED TO PRIVATE AGRICULTURE

#### WILDLIFE HABITAT ENHANCEMENT & STEWARDSHIP

6. Reduce barriers, provide incentives
  - a. Pond Forum planning is progressing. Staff presentation was postponed until February.
  - b. LARPD pond agreement approval - Postponed until February meeting.
7. Use Mitigation
  - a. Caltrans Pigeon Pass – Cross Road Project
    - i. Bob Nuzum: Co-op amendment and easement status report – See report. There was general consensus that easement issues are resolved. The management plan is nearly ready.
    - ii. Terry presented an update on action items resulting from the December 22 meeting with Caltrans. See report.
    - iii. Terry Huff: Discussion of surface water and related issues. Darrel Sweet shared his concerns on the water related issues as they relate to the easement and responsibilities.
  - b. Caltrans Pigeon Pass – LARPD Project
    - i. Bob Nuzum: Co-op status report – See report. There is a meeting scheduled for Friday, January 16<sup>th</sup> to discuss this project with Caltrans and LARPD.

**WATERSHED PLANNING & WATER QUALITY PROTECTION & ENHANCEMENT**

- 8. Provide planning & leadership
  - a. Southern Alameda Creek Watershed Project (SFPUC contract) – Karen has an upcoming meeting with Guadalupe-Coyote RCD to get acquainted and to describe the project since much of the project will occur in that district.

**PARTNERSHIP OPERATIONS**

- 9. **FINANCE COMMITTEE Report**
  - a. November Financial Reports. See reports.

Motion	The Board accepts recommendation of the Finance Committee to accept the financial reports. Passed (Koopmann/Vieux)
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- b. Karen reviewed the impacts of the State’s budget and financial status on state-related contracts. See report. Fortunately, one of the projects has been concluded, and there is alternative funding and other flexibility in the other impacted projects. Caltrans has not been asked yet about its ability to make payments or enter into new contracts during this situation.
- c. Mitigation Program’s Revolving Fund Policy  
The Board thanked Andrea for her assistance.

Motion	The Board accepts the recommendation of the Finance and Conservation Committees to adopt the Revolving Fund Policy. Passed (Banke/Vieux)
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- 10. **CONSERVATION PARTNERSHIP TEAM - MONTHLY REPORT**  
NRCS noted that 21 EQIP/WHIP applications have been received. Paul noted his appreciation for publication of the pond program element.

Motion	The Board accepts the Conservation Partnership Team Report. Passed (Koopmann/Banke)
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- 11. **CONSERVATION COMMITTEE. Recommendations. January 6, 2009 meeting.**
  - a. Karen presented contract status report
  - b. Recommendation (continued from October meeting): Mitigation Project Guidelines. This item was continued until February so that staff can incorporate the PLCS mission and role of PLCS to bring landowners easement opportunities under approved projects.
  - c. Recommendation to accept the January Conservation Committee’s report and recommendations.

Motion	The Board accepts the Conservation Committee’s January report and recommendations. Passed (Banke/Koopmann)
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- 12. **PERSONNEL COMMITTEE. January 7, 2009 meeting**  
The Personnel Committee also thanked Andrea and staff for their input.

Motion	The Board accepts the Personnel Committee report and recommendations. Passed (Koopmann/Vieux)
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Motion	The Board accepts the Personnel Committee’s recommendation and adopts the Employee Handbook of policies and procedures subject to confirmation of Counsel on Sections 19 and 20. Passed (Koopmann/Vieux)
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**LEADERSHIP REPORTS - None**

**BOARD MEMBER COMMENTS, REPORTS AND FUTURE AGENDA ITEM SUGGESTIONS**

Next meeting: Election of officers; brief Brown Act orientation as it relates to committee structure and participation and new board member orientation.

**ANNOUNCEMENTS for Director Participation**

**February 9**            **Next Board Meeting, 6:30p.m. – Please note this Holiday schedule.**  
February 4            Personnel Committee, 7:30 a.m. at Sunol  
February 5            Conservation Committee, 4:00 p.m. at the RCD Office  
February 9            PLCS Advisory Board, Martinelli Center, Livermore, 9:30 a.m.

**ADJOURNMENT**            Time: 9:50 P.M.

Respectfully submitted:

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Leslie Koenig, Meeting Secretary

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Rod Tripp, Vice President