

Alameda County Resource Conservation District
... Making Conservation Happen

RCD BOARD MEETING ANNOUNCEMENT AND AGENDA

Location: District Office, 3585 Greenville Rd., Livermore, CA **Monday, December 15, 2008**

Start Time: 6:30 p.m.

A light supper will be served at 6:00 pm. Guests are encouraged to RSVP by 9am on Monday if attending supper.
(925) 371-0154 ext 111

Materials provided to the Board will be available at the RCD office Monday morning.

6:30 p.m. CALL TO ORDER and PRELIMINARY ITEMS

ROLL CALL OF THE BOARD OF DIRECTORS

Jocelyn Combs, Paul Banke, Tim Koopmann, Rod Tripp, Brenda Vieux

INTRODUCTION OF GUESTS & STAFF

Bob Nuzum

Terry Huff, Karen Sweet, Marilyn Harvey

CORRESPONDENCE

APPROVAL OF AGENDA

Motion	The Board approves / revises Agenda.
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PUBLIC COMMENTS

BUSINESS BEFORE THE BOARD

CLOSED SESSION –

Conference with Real Property Negotiators (Government Code Section 54956.8)
Real Property: Mitigation property including portions of APN's 099A-1830-001-10 and 099A-1830-002; 3064 Cross Road, Livermore
District Negotiator: Bob Nuzum
Other Negotiating Party: State of CA, Caltrans; David Yam, Sean Malloy, Ron Kiaaina
Negotiation: Cooperative Agreement Funding and Terms

RE-OPEN MEETING AND REPORT FROM CLOSED SESSION

CONSENT CALENDAR – Items for action without discussion

1. Approval of the prior month's meeting minutes
2. Authorization to apply for grants and/or contracts
 - a. Richard and Rhoda Goldman Fund -PLCS capacity, less than \$100,000
 - b. National Fish & Wildlife Foundation – Palomares Creek maintenance and expanded education at the School, up to \$80,000

Motion	The Board accepts the recommendations and reports contained in the Consent Calendar.
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REGULAR CALENDAR

3. Board of Directors Vacancy – Appointment recommendation to the Board of Supervisors

- a. Interviews of nominees: Becky Dennis, Mark Swisher, Rod Tripp
- b. Recommendation

Motion	The Board adopts the Resolution to recommend _____ and _____ to Board of Supervisors for appointment to the RCD Board.
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EDUCATION and OUTREACH

- 4. See Team Report

STEWARDSHIP & PRESERVATION OF PRIVATELY OWNED & MANAGED LANDS

- 5. Use easements – **PARTNERSHIP FOR LAND CONSERVATION AND STEWARDSHIP**
 - a. PLCS project report
 - b. Recommendations from the PLCS Advisory Board, December 15

Motion	The Board authorizes execution of Amendment to Memorandum of Understanding Between the County of Alameda and the Alameda County Resource Conservation District for the District to administer Alameda County Partnership for Land Conservation and Stewardship until March 2009 for \$32,000.
Motion	The Board authorizes execution of the Memorandum of Understanding with Cathy and Richard Mendoza to provide PLCS services.

- 6. CA Rangeland Conservation Coalition Summit – January 8, Chico. Confirm Director participation.

Motion	The Board approves travel for _____ Directors participation.
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STEWARDSHIP OF PUBLIC LANDS, LINKED TO PRIVATE AGRICULTURE

WILDLIFE HABITAT ENHANCEMENT & STEWARDSHIP

- 7. Reduce barriers, provide incentives
 - a. Pond Forum planning is progressing.
 - b. LARPD pond agreement approval of contract.

Motion	The Board approves authorizes execution of agreement with Livermore Area Recreation Department to administer the repair and restoration of the livestock pond in Sycamore Grove Park, with the assistance of NRCS.
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- 8. Use Mitigation
 - a. Caltrans Pigeon Pass – Cross Road Project
 - i. Bob Nuzum: Co-op amendment and easement status report
 - ii. Terry Huff: Approval of the Management Plan

Motion	The Board approves, with future minor modifications as approved by NRCS, the agency-negotiated CPMP (management plan) for the Caltrans Cross Roads Parcel.
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- b. Caltrans Pigeon Pass – LARPD Project
 - i. Bob Nuzum: Co-op status report

WATERSHED PLANNING & WATER QUALITY PROTECTION & ENHANCEMENT

- 9. Provide planning & leadership

- a. Southern Alameda Creek Watershed Project (SFPUC contract) – relationship with Guadalupe-Coyote RCD

Motion	The Board adopts the Joint Resolution 09-12-01 to establish the working relationship of the two resource conservation districts in the watershed.
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PARTNERSHIP OPERATIONS

10. FINANCE COMMITTEE Report

- a. November Financial Reports. See reports
- b. Audit report for 2006-2007
- c. Other

Motion	The Board accepts recommendation of the Finance Committee to accept the financial reports.
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Motion	The Board accepts the recommendation of the Finance Committee to accept the Audit Report for 2006-2007.
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11. CONSERVATION PARTNERSHIP TEAM - MONTHLY REPORT

Motion	The Board accepts the Conservation Partnership Team Report.
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12. CONSERVATION COMMITTEE Recommendations. No December meeting.

- a. Review contract status report
- b. Recommendation (continued from October meeting):Mitigation Project Policy

Motion	The Board adopts the Mitigation Project Policy.
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13. PERSONNEL COMMITTEE. No December meeting

- a. Status of the Revisions to the Personnel Policies – Waiting for Personnel Committee
- b. Contract Administrator has not been hired.

14. Other

- a. Meeting calendar. Consider rescheduling January and February meetings, due to Holidays

Motion	The Board changes the Board Meetings to January _____ and February _____.
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LEADERSHIP REPORTS

- 15. President, Jocelyn Combs
 - a. Miscellaneous
- 16. NRCS District Conservationist, Terry Huff
 - a. Miscellaneous
- 17. Executive Officer, Karen Sweet
 - a. Miscellaneous. Written report

BOARD MEMBER COMMENTS, REPORTS AND FUTURE AGENDA ITEM SUGGESTIONS

ANNOUNCEMENTS for Director Participation

January _____

January 7

January 8

January _____

January 8, 2009

Next Board Meeting, 6:30p.m.

Personnel Committee, 7:30 a.m. at Sunol

Conservation Committee, 4:00 p.m. at the RCD Office

PLCS Advisory Board, Martinelli Center, Livermore, 9:30 a.m.

CA Rangeland Conservation Coalition Summit, Chico

ADJOURNMENT

Time:

Alameda County Resource Conservation District
... Making Conservation Happen

RCD BOARD MEETING MINUTES

Location: District Office, 3585 Greenville Rd., Livermore, CA **Monday, December 15, 2008**

Start Time: 6:30 p.m.

6:30 p.m. **CALL TO ORDER** by Brenda Vieux, Treasurer. Upon his arrival, Vice President Rod Tripp conducted the remainder of the meeting.

ROLL CALL OF THE BOARD OF DIRECTORS

Jocelyn Combs (absent), Paul Banke, Tim Koopmann, Rod Tripp (arrived at 6:45), Brenda Vieux

INTRODUCTION OF GUESTS & STAFF

Guests, Mark Swisher and Darrel Sweet
Terry Huff, Karen Sweet, Marilyn Harvey, Bob Nuzum, and Andrea Weddle

CORRESPONDENCE – Amy Evans, Resource Conservationist sent a thank you card and a box of candy for the recognition the Partnership presented her for twenty years of service.

APPROVAL OF AGENDA

Motion	The Board revised the Agenda to continue #7b and #12b and to conduct the closed session after Tripp's arrival. Passed (Banke / Koopmann)
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PUBLIC COMMENTS - none

BUSINESS BEFORE THE BOARD

CLOSED SESSION –

Conference with Real Property Negotiators (Government Code Section 54956.8)
Real Property: Mitigation property including portions of APN's 099A-1830-001-10 and 099A-1830-002; 3064 Cross Road, Livermore
District Negotiator: Bob Nuzum
Other Negotiating Party: State of CA, Caltrans; David Yam, Sean Malloy, Ron Kiaaina
Negotiation: Cooperative Agreement Funding and Terms

RE-OPEN MEETING AND REPORT FROM CLOSED SESSION

Vice President Tripp reported that there was nothing to report.

CONSENT CALENDAR – Items for action without discussion

1. Approval of the prior month's meeting minutes
2. Authorization to apply for grants and/or contracts
 - a. Richard and Rhoda Goldman Fund -PLCS capacity, less than \$100,000
 - b. National Fish & Wildlife Foundation – Palomares Creek maintenance and expanded education at the School, up to \$80,000

Motion	The Board accepts the recommendations and reports contained in the Consent Calendar. Passed (Banke / Koopmann / Tripp absent)
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REGULAR CALENDAR

3. Board of Directors Vacancy – Appointment recommendation to the Board of Supervisors

The Board expressed its appreciation to Mark Swisher for his interest in applying for a position on the Board. It was agreed to postpone the interviews until January 12 in anticipation that applicant, Becky Dennis would have returned from New York. The Board will prepare questions to be sent to the applicants as well as themselves. Ms. Weddle highly recommended that the Board submit its recommendations on January 13 in order to keep to the necessary appointment timeline with the Board of Supervisors.

EDUCATION and OUTREACH

- 4. See Team Report

STEWARDSHIP & PRESERVATION OF PRIVATELY OWNED & MANAGED LANDS

5. Use easements – PARTNERSHIP FOR LAND CONSERVATION AND STEWARDSHIP

- a. PLCS project report. See report. With concern about lack of quorum and for PLCS Advisory Board meeting cancellations, the Board asked Karen to write the Advisors to ask their intentions to continue as Advisors and to report back in January.
- b. Recommendations from the PLCS Advisory Board, December 15 – **no meeting**.

Motion	The Board authorizes execution of Amendment to Memorandum of Understanding Between the County of Alameda and the Alameda County Resource Conservation District for the District to administer Alameda County Partnership for Land Conservation and Stewardship until March 2009 for \$32,000. Further, the Board authorizes execution of the Memorandum of Understanding with Cathy and Richard Mendoza to provide PLCS services. Passed (Koopmann / Banke)
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- 6. CA Rangeland Conservation Coalition Summit – January 8, Chico. Confirm Director participation.

Motion	The Board approves travel for Rod Tripp’s tentative participation. Passed (Vieux / Koopmann)
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STEWARDSHIP OF PUBLIC LANDS, LINKED TO PRIVATE AGRICULTURE

WILDLIFE HABITAT ENHANCEMENT & STEWARDSHIP

- 7. Reduce barriers, provide incentives
 - a. Pond Forum planning is progressing.
 - b. LARPD pond agreement approval of contract. (continued) Karen and Ms. Weddle explained that the parties have agreed to a new contract and operating structure and that the contract will be prepared for the January meeting.

8. Use Mitigation

- a. Caltrans Pigeon Pass – Cross Road Project
 - i. Bob Nuzum: Co-op amendment and easement status report. See report.
 - ii. Terry Huff: Approval of the Conservation Easement and Management Plan (continued)
 A meeting will be held with Caltrans on Monday, December 22 to discuss the project status and various issues. It was noted that only a few items of inconsistency between the easement and the management plan need to be resolved. Both of these documents are otherwise completed and the Board has had them since October.
- b. Caltrans Pigeon Pass – LARPD Project
 - i. Bob Nuzum: Co-op status report. See report. This matter will also be discussed on Dec 22.

WATERSHED PLANNING & WATER QUALITY PROTECTION & ENHANCEMENT

- 9. Provide planning & leadership
 - a. Southern Alameda Creek Watershed Project (SFPUC contract) – relationship with Guadalupe-Coyote RCD. Karen reviewed Division 9’s requirement for the districts to have mutual understanding or contract when one works in the other’s district. She also described that GCRCD does not work in the Alameda Creek Watershed. Should the resolution not suffice after hearing from the GCRCD’s board as it considers a similar resolution, the Board will reconsider its approach. It was also noted that SFPUC approved the contract on December 9.

Motion	The Board adopts the amended Resolution 09-12-01 to establish the working relationship of the two resource conservation districts in the watershed. Passed (Vieux / Banke/ Koopmann abstain)
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PARTNERSHIP OPERATIONS

10. FINANCE COMMITTEE Report

- a. November Financial Reports. See reports. The Board also encouraged that invoicing be more current as it affects the financial statement. It was clarified that Accounts Receivable (items placed onto invoices) are reflected in the profit and loss statement. The District is on the accrual system.

Motion	The Board accepts recommendation of the Finance Committee to accept the financial reports. Passed (Banke / Koopmann)
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- b. Audit report for 2006-2007. Treasurer Vieux also noted that a new auditor is being hired as the policy is to change every five years. She also noted that Marilyn made the corrections noted in the management portion during the audit period.

Motion	The Board accepts the recommendation of the Finance Committee to accept the Audit Report for 2006-2007. Passed (Vieux / Banke)
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11. CONSERVATION PARTNERSHIP TEAM - MONTHLY REPORT

Motion	The Board accepts the Conservation Partnership Team Report.
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12. CONSERVATION COMMITTEE Recommendations. No December meeting.

- a. Review contract status report
- b. Recommendation (continued from October meeting):Mitigation Project Policy (continued)

13. PERSONNEL COMMITTEE. No December meeting

- a. Status of the Revisions to the Personnel Policies – We are waiting for a Personnel Committee meeting and responses from staff.
- b. Contract Administrator has not been hired.

14. Other

Meeting calendar. Consider rescheduling January and February meetings, due to Holidays

Motion	The Board changes the Board Meetings to January 12 and February 9 due to federal and county holiday schedule. Passed (Banke / Koopmann)
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LEADERSHIP REPORTS

- 15. President, Jocelyn Combs. None
- 16. NRCS District Conservationist, Terry Huff
Terry thanked the Board and Karen for allowing Leslie to participate on the NRCS audit for the last several weeks. He complimented her strong abilities and support.

17. Executive Officer, Karen Sweet. None

BOARD MEMBER COMMENTS, REPORTS AND FUTURE AGENDA ITEM SUGGESTIONS

January 12 meeting agenda: mitigation policy, revolving fund policy, LARPD contract, personnel policies, various Caltrans-related documents, interviews of board nominees and recommendation to Board of Supervisors

February 9 meeting agenda: Election of officers, approval of signature authority on accounts

ANNOUNCEMENTS for Director Participation

January 12	Next Board Meeting, 6:30p.m.
January 7	Personnel Committee, 7:30 a.m. at Sunol
January 8	Conservation Committee, 4:00 p.m. at the RCD Office
January TBD	PLCS Advisory Board, Martinelli Center, Livermore, 9:30 a.m.
January 8, 2009	CA Rangeland Conservation Coalition Summit, Chico

ADJOURNMENT Time: 9:05 p.m.

President

Executive Officer