

Alameda County Resource Conservation District
... Making Conservation Happen

RCD BOARD MEETING ANNOUNCEMENT AND AGENDA

Location:

District Office, 3585 Greenville Rd., Livermore, CA

Monday, December 15, 2008

Start Time: 6:30 p.m.

A light supper will be served at 6:00 pm. Guests are encouraged to RSVP by 9am on Monday if attending supper.
(925) 371-0154 ext 111

Materials provided to the Board will be available at the RCD office Monday morning.

6:30 p.m. CALL TO ORDER and PRELIMINARY ITEMS

ROLL CALL OF THE BOARD OF DIRECTORS

Jocelyn Combs, Paul Banke, Tim Koopmann, Rod Tripp, Brenda Vieux

INTRODUCTION OF GUESTS & STAFF

Bob Nuzum

Terry Huff, Karen Sweet, Marilyn Harvey

CORRESPONDENCE

APPROVAL OF AGENDA

Motion	The Board approves / revises Agenda.
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PUBLIC COMMENTS

BUSINESS BEFORE THE BOARD

CLOSED SESSION –

Conference with Real Property Negotiators (Government Code Section 54956.8)

Real Property: Mitigation property including portions of APN's 099A-1830-001-10 and 099A-1830-002; 3064 Cross Road, Livermore

District Negotiator: Bob Nuzum

Other Negotiating Party: State of CA, Caltrans; David Yam, Sean Malloy, Ron Kiaaina
Negotiation: Cooperative Agreement Funding and Terms

RE-OPEN MEETING AND REPORT FROM CLOSED SESSION

CONSENT CALENDAR – Items for action without discussion

1. Approval of the prior month's meeting minutes
2. Authorization to apply for grants and/or contracts
 - a. Richard and Rhoda Goldman Fund -PLCS capacity, less than \$100,000
 - b. National Fish & Wildlife Foundation – Palomares Creek maintenance and expanded education at the School, up to \$80,000

Motion	The Board accepts the recommendations and reports contained in the Consent Calendar.
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REGULAR CALENDAR

- 3. **Board of Directors Vacancy – Appointment recommendation to the Board of Supervisors**
 - a. **Interviews of nominees: Becky Dennis, Mark Swisher, Rod Tripp**
 - b. **Recommendation**

Motion	The Board adopts the Resolution to recommend _____ and _____ to Board of Supervisors for appointment to the RCD Board.
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EDUCATION and OUTREACH

- 4. See Team Report

STEWARDSHIP & PRESERVATION OF PRIVATELY OWNED & MANAGED LANDS

- 5. Use easements – **PARTNERSHIP FOR LAND CONSERVATION AND STEWARDSHIP**
 - a. PLCS project report
 - b. Recommendations from the PLCS Advisory Board, December 15

Motion	The Board authorizes execution of Amendment to Memorandum of Understanding Between the County of Alameda and the Alameda County Resource Conservation District for the District to administer Alameda County Partnership for Land Conservation and Stewardship until March 2009 for \$32,000.
Motion	The Board authorizes execution of the Memorandum of Understanding with Cathy and Richard Mendoza to provide PLCS services.

- 6. CA Rangeland Conservation Coalition Summit – January 8, Chico. Confirm Director participation.

Motion	The Board approves travel for _____ Directors participation.
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STEWARDSHIP OF PUBLIC LANDS, LINKED TO PRIVATE AGRICULTURE

WILDLIFE HABITAT ENHANCEMENT & STEWARDSHIP

- 7. Reduce barriers, provide incentives
 - a. Pond Forum planning is progressing.
 - b. LARPD pond agreement approval of contract.

Motion	The Board approves authorizes execution of agreement with Livermore Area Recreation Department to administer the repair and restoration of the livestock pond in Sycamore Grove Park, with the assistance of NRCS.
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- 8. Use Mitigation
 - a. Caltrans Pigeon Pass – Cross Road Project
 - i. Bob Nuzum: Co-op amendment and easement status report
 - ii. Terry Huff: Approval of the Conservation Easement and Management Plan

Motion	Subject to form and minor modifications, the Board authorizes execution of the Grant of Conservation Easement and Covenants Running with the Land, December 9, 2008 for the Cross Roads Parcel.
Motion	The Board approves, with future minor modifications as approved by NRCS, the agency-negotiated CPMP, December 9, 2008 (management plan) for the Caltrans Cross Roads Parcel.

- b. Caltrans Pigeon Pass – LARPD Project
 - i. Bob Nuzum: Co-op status report

WATERSHED PLANNING & WATER QUALITY PROTECTION & ENHANCEMENT

- 9. Provide planning & leadership
 - a. Southern Alameda Creek Watershed Project (SFPUC contract) – relationship with Guadalupe-Coyote RCD

Motion	The Board adopts the Joint Resolution 09-12-01 to establish the working relationship of the two resource conservation districts in the watershed.
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PARTNERSHIP OPERATIONS

10. FINANCE COMMITTEE Report

- a. November Financial Reports. See reports

Motion	The Board accepts recommendation of the Finance Committee to accept the financial reports.
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- b. Audit report for 2006-2007

Motion	The Board accepts the recommendation of the Finance Committee to accept the Audit Report for 2006-2007.
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- c. Other

11. CONSERVATION PARTNERSHIP TEAM - MONTHLY REPORT

Motion	The Board accepts the Conservation Partnership Team Report.
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12. CONSERVATION COMMITTEE Recommendations. No December meeting.

- a. Review contract status report
- b. Recommendation (continued from October meeting):Mitigation Project Policy

Motion	The Board adopts the Mitigation Project Policy.
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13. PERSONNEL COMMITTEE. No December meeting

- a. Status of the Revisions to the Personnel Policies – Waiting for Personnel Committee
- b. Contract Administrator has not been hired.

14. Other

- a. Meeting calendar. Consider rescheduling January and February meetings, due to Holidays

Motion	The Board changes the Board Meetings to January _____ and February _____.
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LEADERSHIP REPORTS

- 15. President, Jocelyn Combs
 - a. Miscellaneous
- 16. NRCS District Conservationist, Terry Huff
 - a. Miscellaneous
- 17. Executive Officer, Karen Sweet
 - a. Miscellaneous. Written report

BOARD MEMBER COMMENTS, REPORTS AND FUTURE AGENDA ITEM SUGGESTIONS

ANNOUNCEMENTS for Director Participation

January _____	Next Board Meeting, 6:30p.m.
January 7	Personnel Committee, 7:30 a.m. at Sunol
January 8	Conservation Committee, 4:00 p.m. at the RCD Office
January _____	PLCS Advisory Board, Martinelli Center, Livermore, 9:30 a.m.
January 8, 2009	CA Rangeland Conservation Coalition Summit, Chico

ADJOURNMENT Time:

Alameda County Resource Conservation District
... Making Conservation Happen

RCD BOARD MEETING MINUTES

Location:

District Office, 3585 Greenville Rd., Livermore, CA

Monday, November 17, 2008

6:30 p.m. CALL TO ORDER by Jocelyn Combs

ROLL CALL OF THE BOARD OF DIRECTORS

Jocelyn Combs, Paul Banke (arrived at 7:50 p.m.), Tim Koopmann, Rod Tripp, Brenda Vieux (absent)

INTRODUCTION OF GUESTS & STAFF

Andrea Weddle, County Counsel

Bob Nuzum, Chris Gray, Darrel Sweet, Becky Dennis

Karen Sweet, Terry Huff, Marilyn Harvey. Other staff members who attended the meeting through the presentations: Peggy Kiefer, Pete Van Hoorn, Jackie Charbonneau, Leslie Koenig, Katie Bergmann, Ling He, Morpheus Anima, Lisa Hokholt

CORRESPONDENCE - none

APPROVAL OF AGENDA

Motion	The Board approves Agenda and its re-ordering while awaiting Banke's arrival. Passed (Koopmann / Tripp)
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PRESENTATION:

Amy Evans – 20 years of service. Jocelyn Combs presented Amy with a gift and, together she and Amy Evans noted many of Amy's career highlights. Karen reported that Amy received the District Employee of the Year recognition from the California Organization of District Employees that would meet later in the week. Congratulations, Amy!

Jocelyn Combs – Retirement as Director for 8 years. Chris Gray presented a Commendation certificate from the Board of Supervisors for her many years of community service. Rod Tripp expressed the Board's appreciation. Amy Evans presented the Conservation Partnership Team and Board certificate and announced the new education scholarship program in her honor. Jocelyn responded by noting her pride and satisfaction to have worked with the Alameda County RCD.

PUBLIC COMMENTS: None

BUSINESS BEFORE THE BOARD

CONSENT CALENDAR – Items for action without discussion

1. Approval of the prior month's meeting minutes
2. Authorization to apply for grants and/or contracts
 - a. Regional Water Quality Control Board's Special Environmental Project (fine money) for Alameda Creek Watershed: for youth education, signage, re-vegetation planning or other project
3. Authorization to execute grants and/or contracts
 - a. Extend Jim Robin's consultant agreement (CalFed project) to December 31, 2009
 - b. Subcontract for County of Alameda Contract C-1464 for San Lorenzo watershed outreach project to Michelle LeBeau for \$7,975 to assess community's priorities for watershed stewardship and identifies partners for Stewardship Program Phase 1

Motion	The Board accepts the recommendations and reports contained in
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4. Resolutions
 - a. Resolution 09-10-01 – Commendation – Jocelyn Combs upon her retirement as director
 - b. Resolution 09-10-02 – Commendation – Amy Evans for her service to the District

EDUCATION and OUTREACH

5. See Team Report for the diversity of current projects and coverage.
6. Men of Agriculture Calendar – See Order Form to order. Thanks to Peggy Kiefer for her efforts in coordinating the Calendar.

STEWARDSHIP & PRESERVATION OF PRIVATELY OWNED & MANAGED LANDS

7. Use easements – **PARTNERSHIP FOR LAND CONSERVATION AND STEWARDSHIP**
 - a. PLCS project report – See Report. Karen emphasized that there is a first PLCS match with BART's wetlands project.
 - b. No recommendations from the PLCS Advisory Board, November 17 that was cancelled due to lack of actionable items.
8. CA Rangeland Conservation Coalition Summit – January 8, Chico. Plan to attend.

STEWARDSHIP OF PUBLIC LANDS, LINKED TO PRIVATE AGRICULTURE

9. Dept. of Fish Game is developing a new, 10 year contract for the RCD to manage its Byron preserve, with more flexibility to contract for grazing and to amend management provisions.
10. Oak Grove stewardship plan: We have submitted a proposal to owners to prepare the plan, and the owners are waiting to hire until court issues related to the planned development are resolved.

WILDLIFE HABITAT ENHANCEMENT & STEWARDSHIP

11. Reduce barriers, provide incentives
 - a. LARPD pond agreement – status report – Thanked Andrea Weddle for assisting with the cost contingency protection for the District.
 - b. Pond Forum planning is started – Terry Huff provided background and forum goals.
12. Use Mitigation
 - a. Caltrans Pigeon Pass – Cross Road Project
 - i. Bob Nuzum: Co-op amendment and easement status report – some outstanding items need resolution; Caltrans held an agency meeting and Bob is awaiting information.
 - b. Caltrans Pigeon Pass – LARPD Project
 - i. Bob Nuzum: Co-op status report – talked to Mike Kyle, who had questions on documents sent to Pete Van Hoorn.

WATERSHED PLANNING & WATER QUALITY PROTECTION & ENHANCEMENT

13. Provide planning & leadership
 - a. Karen will be November 19 speaker at Institute for Ecological Health's annual forum on Habitat Conservation Planning.

PARTNERSHIP OPERATIONS

14. FINANCE COMMITTEE Report

- a. October Financial Reports. See reports. Jocelyn requested project budget reports on a monthly basis. Finance committee has already been developing them.
- b. Audit report for 2006-2007 – audit completed & awaiting final reports. Will mail to directors when received and will place approval on the next board agenda. Committee is also in the process of looking for a new auditor.

Motion	The Board accepts recommendation of the Finance Committee to accept the financial reports. Passed (Koopmann / Tripp)
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15. CONSERVATION PARTNERSHIP TEAM - MONTHLY REPORT

Motion	The Board accepts the Conservation Partnership Team Report. Passed (Tripp / Koopmann).
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16. CONSERVATION COMMITTEE Report and Recommendations. See meeting notes.

- a. Accept Committee Reports from October and November
Paul added that the Committee wants to do projects that staff feels confident about and that have likely potential to work successfully.

Motion	The Board accepts the Conservation Committee reports for October and November. Passed (Banke / Tripp / Koopmann recused himself)
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- b. Recommendation: Mitigation Project Policy and Real Property Project Policy (continued from October meeting). The Board requested this be sent back to the Conservation Committee for further review and consideration.
- c. Recommendation: San Francisco PUC contract revisions to expand services and funding (continued from October meeting). Paul expressed his pleasure that SFPUC recognized the RCD as a small agency that needed special consideration for the payment process.

Motion	The Board accepts the recommendation of the Conservation Committee to accept the October revisions to the San Francisco Public Utilities Commission and to execute the agreement to provide various services within Alameda Creek Watershed: a. extend the total from \$1M to \$2M; b. allow for mitigation activities; c. upfront planning funds. Passed (Banke / Tripp / Koopmann recused himself)
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- d. Recommendation to develop contracts
 - i. San Francisco PUC contained in the larger MOU (continued from October meeting)
 - a. Two small, immediate mitigation projects
 - b. Arroyo de la Laguna 2: identify site location and potential partners

Motion	The Board accepts the recommendations of the Conservation committee to develop various contracts with SFPUC and to involve other local agencies in the Arroyo de la Laguna 2 project. Passed (Banke / Tripp / Koopmann recused himself)
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- ii. BART to accept mitigation fees required by RWQCB for use in the ponds program, providing construction (\$150,000) and planning (\$45,000) funds.

Motion	The Board accepts the recommendations of the Conservation committee to develop a contract with BART for the ponds program. Passed (Koopmann / Tripp)
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17. PERSONNEL COMMITTEE. No meeting

- a. Status of the Revisions to the Personnel Policies – Waiting for Counsel contribution
- b. Contract Administrator has not been hired.

18. Board of Directors Vacancy – Status update

- a. Vacancy announcement posted November 8 – 28, 2008. Review of nominations and recommendation of appointees to the Board of Supervisors will be at the December meeting.

19. Consideration and Adoption of a Policy to Preclude Board Consideration or Approval of Contracts involving Real Property owned by ACRCO employees or consultants with pending ACRCO contracts (continued from October meeting).

Motion	The Board moved to table development of this policy involving Real Property owned by ACRCO employees or consultants with pending ACRCO contracts as a long-term policy needs. Passed (Banke / Koopmann)
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20. Other - none

LEADERSHIP REPORTS

- 21. President, Jocelyn Combs
 - a. LAFCo election results – Ayn Weiskamp was elected to LAFCo and her alternate seat will now require an election.
- 22. NRCS District Conservationist, Terry Huff
 - a. Miscellaneous
 - i. Farm Bill implementation postponed. Applications are still open and being taken.
 - ii. The NRCS staff will be involved with a contractual audit over the next few weeks which will involve a review of all contracts over the past year.
- 23. Executive Officer, Karen Sweet
 - a. Miscellaneous. Written report

BOARD MEMBER COMMENTS, REPORTS AND FUTURE AGENDA ITEM SUGGESTIONS

- a. 2009 Meeting Calendar
- b. Recommendation to Board of Supervisors for appointment of 2 Directors to the Board
- c. In January, Election and New Bank Signature Cards

CLOSED SESSION –

1. Conference with Real Property Negotiators (Government Code Section 54956.8)
Real Property: Mitigation property including portions of APN's 099A-1830-001-10 and 099A-1830-002; 3064 Cross Road, Livermore
District Negotiator: Robert Nuzum
Other Negotiating Party: State of CA, Caltrans; David Yam, Sean Malloy, Ron Kiaaina
Negotiation: Cooperative Agreement Funding and Terms

RE-OPEN MEETING AND REPORT FROM CLOSED SESSION

President Combs reported there is nothing to report from closed session.

ANNOUNCEMENTS for Director Participation

December 15	Next Board Meeting, 6:30p.m.
December 3	Personnel Committee, 7:30 a.m. at Sunol
December 4	Conservation Committee, 4:00 p.m. at the RCD Office
December 15	PLCS Advisory Board, Martinelli Center, Livermore, 9:30 a.m.
November 19-22	CARCD Annual Conference, Riverside
January 8, 2009	CA Rangeland Conservation Coalition Summit, Chico

ADJOURNMENT Time: 10:00 p.m.