

Alameda County Resource Conservation District
... Making Conservation Happen

RCD BOARD MEETING ANNOUNCEMENT AND AGENDA

Location: District Office, 3585 Greenville Rd., Livermore, CA **Monday, October 20, 2008**

Start Time: 6:30 p.m.

A light supper will be served at 6:00 pm. Guests are encouraged to RSVP by 9am on Monday if attending supper.
(925) 371-0154 ext 111

Materials provided to the Board will be available at the RCD office Monday morning.

6:30 p.m. CALL TO ORDER and PRELIMINARY ITEMS

ROLL CALL OF THE BOARD OF DIRECTORS

Paul Banke, Jocelyn Combs, Tim Koopmann, Rod Tripp, Brenda Vieux

INTRODUCTION OF GUESTS & STAFF

Andrea Weddle, County Counsel
Bob Nuzum
Conservation Partnership Team, Becky Dennis

CORRESPONDENCE

APPROVAL OF AGENDA

Motion	The Board approves / revises Agenda.
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PRESENTATION: San Francisco PUC Mitigation Program, Greg Lyman

PUBLIC COMMENTS

BUSINESS BEFORE THE BOARD

CLOSED SESSION –

1. Significant exposure to litigation pursuant to Government Code section 54956.9 (one matter)
2. Conference with Real Property Negotiators (Government Code Section 54956.8)
Real Property: Mitigation property including portions of APN's 099A-1830-001-10 and 099A-1830-002; 3064 Cross Road, Livermore
District Negotiator: Robert Nuzum
Other Negotiating Party: State of CA, Caltrans; David Yam, Sean Malloy, Ron Kiaaina
Negotiation: Cooperative Agreement Funding and Terms

RE-OPEN MEETING AND REPORT FROM CLOSED SESSION

CONSENT CALENDAR – Items for action without discussion

1. Approval of prior month's meeting minutes
2. Authorization to execute grants and/or contracts
 - a. Extend Mike Gatzman's consultant agreement (Caltrans project) to December 31, 2009

Motion	The Board accepts the recommendations and reports contained in the Consent Calendar.
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EDUCATION and OUTREACH

- 3. Annual Report is being delivered. Thank you to all Team members for their contributions.
- 4. Outreach activity report – see Team Report
- 5. Other

STEWARDSHIP & PRESERVATION OF PRIVATELY OWNED & MANAGED LANDS

- 6. Use easements – **PARTNERSHIP FOR LAND CONSERVATION AND STEWARDSHIP**
 - a. PLCS project report.
 - b. Recommendations from the PLCS Advisory Board, October 20
 - c. Approval of client MOUs

Motion	The Board approves the Memoranda of Understanding to provide PLCS services to: <ul style="list-style-type: none"> a. Landowners, Nancy and Dan Sachau, Sr.; b. Landowners, Connie and Joe Jess; c. Mitigation Buyer, City of Livermore; d. Mitigation Buyer, BART.
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- 7. Other

STEWARDSHIP OF PUBLIC LANDS, LINKED TO PRIVATE AGRICULTURE

WILDLIFE HABITAT ENHANCEMENT & STEWARDSHIP

- 8. Reduce barriers, provide incentives
 - a. LARPD pond agreement – status report
 - b. Pond Forum planning is started.
- 9. Use Mitigation
 - a. Caltrans Pigeon Pass – Cross Road Project
 - i. Brenda Vieux: Payment and Invoice status
 - ii. Bob Nuzum: Co-op amendment and easement status report
 - b. Caltrans Pigeon Pass – LARPD Project
 - i. Bob Nuzum: Co-op status report

WATERSHED PLANNING & WATER QUALITY PROTECTION & ENHANCEMENT

- 10. Provide planning & leadership
 - a. EACCS: Karen encouraged Bob Vieira and Al Vieux to participate on the Users Advisory Group.
 - b. Other

PARTNERSHIP OPERATIONS

- 11. **FINANCE COMMITTEE Report**
 - a. September Financial Reports. See reports
 - b. Other

Motion	The Board accepts recommendation of the Finance Committee to accept the financial reports.
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- 12. **CONSERVATION PARTNERSHIP TEAM - MONTHLY REPORT**

Motion	The Board accepts the Conservation Partnership Team Report.
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13. CONSERVATION COMMITTEE Report and Recommendations. See meeting notes.

- a. Recommendation to develop contracts
 - i. San Francisco PUC: two small, immediate mitigation projects, outside the larger MOU.
 - ii. San Francisco PUC and others: Arroyo de la Laguna 2
 - iii. BART: accept and utilize mitigation funds for construction cost-share and planning for the wildlife-friendly pond program. (BART is a PLCS client.)
- b. Recommendation: Adopt the Stream Conservation Strategy and direct staff to develop funding agreements with multiple partners

Motion	The Board accepts the Conservation Committee report and the above recommendations.
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- c. Recommendation: Mitigation Project Policy and Real Property Project Policy

Motion	The Board adopts the Mitigation Project Policy and directs staff to develop a separate Real Property Project Policy
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- d. Recommendation: San Francisco PUC contract revisions to expand services, funding

Motion	The Board accepts the recommendation of the Conservation Committee to accept the October revisions to the San Francisco Public Utilities Commission to provide various services within Alameda Creek Watershed: a. extend the total from \$1M to \$2M; b. allow for mitigation activities; c. upfront planning funds
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14. PERSONNEL COMMITTEE. No meeting

- a. Status of the Revisions to the Personnel Policies – Waiting for Counsel contribution
- b. Update of the Staffing Plan hiring - No new hires to date.

15. Board of Directors Vacancy - Revised timeline for filling vacancy

- a. Vacancy announcement to be posted from November 8 – 28, 2008

Motion	The Board adopts the timeline to post Director vacancy announcements for the twenty days prior to noon and the last Friday of November, which is the termination date of the term of office.
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16. LAFCO Election to fill position of non-enterprise special district on November 12, 10:00 am at Union Sanitary District, Union City.

17. Consideration and Adoption of a Policy to Preclude Board Consideration or Approval of Contracts involving Real Property owned by ACRCO employees or consultants with pending ACRCO contracts.

Motion	The Board approves policy involving Real Property owned by ACRCO employees or consultants with pending ACRCO contracts.
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18. CARCO Matters: Attendance confirmation for CARCO Annual Conference, Nov 19-22.

19. Other

LEADERSHIP REPORTS

- 20. President, Jocelyn Combs
 - a. Miscellaneous

21. NRCS District Conservationist, Terry Huff

a. Miscellaneous

22. Executive Officer, Karen Sweet

a. Miscellaneous. Written report

BOARD MEMBER COMMENTS, REPORTS AND FUTURE AGENDA ITEM SUGGESTIONS

ANNOUNCEMENTS for Director Participation

November 17

November 5

November 6

November 17

November 19-22

January 8. 2009

Next Board Meeting, 6:30p.m.

Personnel Committee, 7:30 a.m. at Sunol

Conservation Committee, 4:00 p.m. at the RCD Office

PLCS Advisory Board, Martinelli Center, Livermore, 9:30 a.m.

CARCD Annual Conference, Riverside

CA Rangeland Conservation Coalition Summit, Chico

ADJOURNMENT.

Time:

Alameda County Resource Conservation District
. . . Making Conservation Happen

RCD BOARD MEETING MINUTES, OCTOBER 20, 2008

Location: District Office, 3585 Greenville Rd., Livermore, CA **Monday, October 20, 2008**

6:30 p.m. CALL TO ORDER by Brenda Vieux

ROLL CALL OF THE BOARD OF DIRECTORS

Paul Banke, Jocelyn Combs (absent), Tim Koopmann, Rod Tripp (absent), Brenda Vieux

INTRODUCTION OF GUESTS & STAFF

Greg Lyman and Carla Schultheis, San Francisco Public Utilities Commission
Bob Nuzum, Karen Sweet, Terry Huff, Marilyn Harvey

CORRESPONDENCE - none

APPROVAL OF AGENDA

Motion	The Board revises Agenda to remove Closed session and continuance of item 13 SFPUC and 17 policy. Passed (Banke / Koopmann)
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PRESENTATION: San Francisco PUC Mitigation Program. Greg Lyman gave short presentation of SFPUC mitigation program and answered questions. This included description of the pipeline retrofit project and some current needs on sites that the RCD/NRCS was previously involved with. SFPUC is interested in an Arroyo de la Laguna II project. Regarding CEQA, Greg clarified the PUC's interest in sharing the CEQA role. The MOU is the framework for multiple, individual task orders over the five years, each of which will be negotiated and budgeted if the RCD agrees to complete them. Invoicing was briefly discussed.

PUBLIC COMMENTS - none

BUSINESS BEFORE THE BOARD

CLOSED SESSION – None

CONSENT CALENDAR – Items for action without discussion

1. Approval of prior month's meeting minutes
2. Authorization to execute grants and/or contracts
 - a. Extend Mike Gatzman's consultant agreement (Caltrans project) to December 31, 2009

Motion	The Board accepts the recommendations and reports contained in the Consent Calendar. Passed (Banke / Koopmann)
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EDUCATION and OUTREACH

3. Annual Report is being delivered. Thank you to all Team members for their contributions.
4. Outreach activity report –See Team Report for the diversity of current projects and coverage.
5. Other – None.

STEWARDSHIP & PRESERVATION OF PRIVATELY OWNED & MANAGED LANDS

6. Use easements – **PARTNERSHIP FOR LAND CONSERVATION AND STEWARDSHIP**
 - a. See PLCS project report. Karen also noted that she regularly reminds the County to process the MOU for RCD to administer PLCS and to begin hosting the PLCS website.

b. Approval of client MOUs

Motion	The Board approves the Memoranda of Understanding to provide PLCS services to: a. Landowners, Nancy and Dan Sachau, Sr.; b. Landowners, Connie and Joe Jess; c. Mitigation Buyer, City of Livermore; d. Mitigation Buyer, BART. Passed (Banke / Koopmann)
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7. Other - none

STEWARDSHIP OF PUBLIC LANDS, LINKED TO PRIVATE AGRICULTURE

WILDLIFE HABITAT ENHANCEMENT & STEWARDSHIP

- 8. Reduce barriers, provide incentives
 - a. LARPD pond agreement – status report. The one, outstanding issue is the ability to adjust the budget for unanticipated contingency expenses.
 - b. Pond Forum – The Partnership Team is planning the Forum for late winter.
- 9. Use Mitigation
 - a. Caltrans Pigeon Pass – Cross Road Project
 - i. Brenda Vieux: Payment and Invoice status. The first, outstanding payment has been received and Brenda and the Board thanked Marilyn for her diligence to pursue it. The subsequent Invoices were sent to Caltrans for payment.
 - ii. Bob Nuzum: Co-op amendment and easement status report. Bob reviewed the expected timeline, expecting close of escrow in January, 2009 and implementation and construction in April 09. The vegetation, management and monitoring plans are still being revised. He was directed to draft the new comments as needed on documents and to circulate the documents to all board members.
 - iii. The Board recommends that it hold a special workshop when appropriate to discuss in public all of the documents in this project – easement, management plan, co-op – in order to most adequately and publicly make its decisions.
 - b. Caltrans Pigeon Pass – LARPD Project
 - i. Bob Nuzum: Co-op status report.

WATERSHED PLANNING & WATER QUALITY PROTECTION & ENHANCEMENT

- 10. Provide planning & leadership
 - a. EACCS: Karen encouraged Bob Vieira and Al Vieux to participate on the Users Advisory Group. Tim reported that the recent UAG tour to Springtown Preserve, Brushy Peak and Koopmann Ranch was successful in helping participants understand the landscape and the data being prepared. He noted the great interest generated by Livermore and Coastal Conservancy to have the RCD assist with management of the City's Springtown Preserve.
 - b. Other – none.

PARTNERSHIP OPERATIONS

- 11. **FINANCE COMMITTEE Report**
 - a. September Financial Reports. See reports. Board suggested that, when possible, Accounts Receivable should be less than cash on hand.
 - b. Other – Update on Audit for 2006-2007, which is completed. We are waiting to receive preliminary report for review and comment, and expect to have final report at next Board meeting. Also, Staff is researching the establishment of a Line of Credit if needed.
 - c. Bob reminded the RCD it should now develop its investment policy to manage the endowment. This will be a task of the Finance Committee.

Motion	The Board accepts recommendation of the Finance Committee to accept the financial reports. Passed (Koopmann / Banke)
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12. CONSERVATION PARTNERSHIP TEAM - MONTHLY REPORT

Motion	The Board accepts the Conservation Partnership Team Report. Passed (Banke / Koopmann)
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13. CONSERVATION COMMITTEE Report and Recommendations. See meeting notes.

- a. Recommendation to develop contracts
 - i. *Continued:* San Francisco PUC: two small, immediate mitigation projects, outside the larger MOU
 - ii. *Continued:* San Francisco PUC and others: Arroyo de la Laguna 2
 - iii. BART: accept and utilize mitigation funds for construction cost-share and planning for the wildlife-friendly pond program. (BART is a PLCS client.)

b. Recommendation: Adopt the Stream Conservation Strategy

Motion	The Board adopts the Stream Conservation Strategy and directs staff to develop funding agreements with multiple partners. Passed (Koopmann / Banke)
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- c. *Continued:* Recommendation: Mitigation Project Policy and Real Property Project Policy
- c. *Continued:* Recommendation: San Francisco PUC contract revisions to expand services and increase funding
- d. *Continued:* Accept Committee Report

14. PERSONNEL COMMITTEE. No meeting

- a. Status of the Revisions to the Personnel Policies – Waiting for Counsel contribution
- b. Update of the Staffing Plan hiring - No new hires to date.

15. Board of Directors Vacancy - Revised timeline for filling vacancy

- a. Vacancy announcement to be posted from November 8 – 28, 2008

Motion	The Board adopts the timeline as presented to post Director vacancy announcements for the twenty days prior to noon and the last Friday of November, which is the termination date of the term of office. Passed (Banke / Koopmann)
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16. LAFCO Election to fill position of non-enterprise special district on November 12, 10:00 am at Union Sanitary District, Union City. Karen reviewed the process and noted that Ayn Weiskamp is a candidate.

17. *Continued:* Consideration and Adoption of a Policy to Preclude Board Consideration or Approval of Contracts involving Real Property owned by ACRCO employees or consultants with pending ACRCO contracts.

18. CARCO Matters: Attendance confirmation for CARCO Annual Conference, Nov 19-22. The District will not be represented.

LEADERSHIP REPORTS

19. NRCS District Conservationist, Terry Huff

- a. Miscellaneous – Date for EQIP applications has been extended to December 5, 2008. NRCS is operating under continuing resolution Project reimbursements are not anticipated until January 2009. Terry is pleased with the NRCS and RCD staff integration and leadership. Sheila Barry, Tim Koopmann and Paul Banke expressed their interest in helping to orient Ling He to the District's rangelands and issues.

20. Executive Officer, Karen Sweet

- a. Miscellaneous. Written report

BOARD MEMBER COMMENTS, REPORTS AND FUTURE AGENDA ITEM SUGGESTIONS

ANNOUNCEMENTS for Director Participation

November 17	Next Board Meeting, 6:30p.m. (Brenda will be absent or leave early.)
November 5	Personnel Committee, 7:30 a.m. at Sunol
November 6	Conservation Committee, 4:00 p.m. at the RCD Office
November 17	PLCS Advisory Board, Martinelli Center, Livermore, 9:30 a.m.
November 19-22	CARCD Annual Conference, Riverside
January 8, 2009	CA Rangeland Conservation Coalition Summit, Chico

ADJOURNMENT. Time: 8:58 p.m.